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# CERTIFICATE OF REGISTRATION OF SOCIETIES

Act of 35 of 2001

Society No. 155 of 2003

I hereby Certified that RAVINDRABHARATHI EDUCATIONAL ACADEMY,  
VIJAYAWADA.

has this day been Registered Under the Andhra Pradesh Societies  
Registration Act 35 of 2001 given under my hand at Vijayawada this

.....10th..... day of ...MARCH..... Two thousand ..... 2003

9th Phalguna, 1924 S.Es

*R V*  
(V. RAVI KUMAR)  
DISTRICT REGISTRAR  
VIJAYAWADA  
THE SEAL OF THE DISTRICT REGISTRAR VIJAYAWADA

For Ravindra Bharathi Educational Academy

V Vamsi Rao

Chairman.

**MEMORANDUM  
OF  
RAVINDRA BHARATHI EDUCATIONAL ACADEMY**

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I. Name of the organisation : Ravindra Bharathi Educational Academy

II. Address : 23-3-8A,  
Narravari Street, Satyanarayanapuram,  
Vijayawada-520011, A.P., India.

III. Aims & Objectives of the Academy

1. To prepare the young children and citizens to meet the needs of the individual, society and the country through education.
2. To improve literacy in the society by starting schools like pre-primary, primary, secondary, public, residential, etc.
3. To improve the living standards of the citizens by starting training institutions like technical, professional, physical, agricultural, teacher, industrial, oriental, vocational, etc.
4. To build up the national character and to promote career opportunities and living standards through educational and vocational efficiency of the citizens by starting educational and training institutions and colleges, viz., Arts, Fine Arts, Sciences, Commerce, Languages, Technical, Tutorial, Pharmaceutical, Medical, Professional, Vocational, Engineering, Oriental, Agricultural, etc.
5. To develop social, cultural and economical standards of the Academy.
6. To start Hostels, Workshops, Orphanages, Care Homes and the like for the benefit of the students, employees and public.
7. To run libraries and to provide reading rooms for the promotion of knowledge and the augmentation of national efficiency.
8. To activate by undertaking suitable programmes for the propagation of Environmental awareness among the pupils and the public.
9. To organize any other ancillary activity which is necessary and conducive to promote and to attain the above aims and objectives of the Academy.

*V. Venkatesan M*  
Secretary & Correspondent

**For Ravindra Bharathi Educational Academy**

*V. Vamsi Krishna*

**Chairman.**

*V. Vamsi Krishna*

Chairman

## IV. Executive Council (Governing Body)

Name	Designation in the Academy	Address
1. Mr. Veeramachaneni Vamsi Krishna S/o. V.Venkateswara Rao	Chairman	Businessman 23-3-8A Satyanarayanapuram Vijayawada-11
2. Mr. Kodali Rama Seshadri Rao S/o. K.Pundari Kanksha Rao	Vice-Chairman	Ex-Defence D 13-114 Poranki, Krishna (Dt)
3. Mr. Veeramachaneni Venkateswara Rao S/o. V.Ankineedu	Secretary & Correspondent	Businessman 23-3-8A Satyanarayanapuram Vijayawada-11
4. Mrs. Veeramachaneni Santhi W/o. V. Vamsi Krishna	Joint-Secretary	House-wife 23-3-8A Satyanarayanapuram Vijayawada-11
5. Mrs. Veeramachaneni Vijaya Lakshmi W/o. V.Venkateswara Rao	Treasurer	Teacher 23-3-8A Satyanarayanapuram Vijayawada-11
6. Mr. Potlapalli Venkata Rama Rao S/o. P.Seetharama Rao	Executive Member	Businessman 32-30-2, SF 1, Seetha Residency, Maruthi Nagar, Vijayawada-4
7. Mrs. Veeramachaneni Kamala Kumari W/o. V.Ankineedu	Executive Member	House Wife 23-3-8A Satyanarayanapuram Vijayawada-11

V. Venkateswara Rao  
Secretary & Correspondent

For Ravindra Bharathi Educational Academy  
Vamsi Krishna  
Chairman

## BY-LAWS OF THE SOCIETY

- I. **Name** : RAVINDRA BHARATHI EDUCATIONAL ACADEMY
- II. **Registered Office** : 23-3-8A, Narravari Street, Satyanarayanapuram,  
Vijayawada-520011, A.P. India.
- III. **Jurisdiction** : The activities and the functions of the Academy shall be limited to India.

### IV. Membership

1. **Life Members:** The first seven members, who signed on this constitution at the time of registration are the life members and they have the right to vote and contest in the election for any post of office of this Academy.
2. **Members:** Members paying Rs. 2,500/- (Two Thousand Five hundred only) will become the General Body Members for a period of five years and shall have the right to contest for any office.
3. **Honorary Members:** Honorary Members are those who are admitted on the recommendation of the Executive Council with or without payment. They shall not have the right to vote and contest.
4. **Donors:** Those who pay above Rs. 5,000/- (Five Thousand only) will become donors. They shall have no right to vote or to contest for any post of the office of the Academy.

### V. Admission of Membership

1. Any individual who wishes to join shall have to be recommended by two General Body Members and two Executive Council Members or four General Body Members and one Executive Council Member compulsorily.
2. The membership needs to be accepted by the Executive Council with majority.
3. The Executive Council shall have the right to accept or reject any application for membership in the Academy without showing any cause.
4. The life member shall nominate a person in his place only as a life member of the General Body with the permission of the Executive Council with 1/2 majority and the nominated person shall become a life member in the Academy.

*W. Venkateswarlu M*  
Secretary & Correspondent

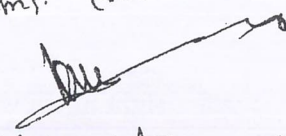
*V. Vamsi Krishna*  
Chairman

**CERTIFICATES**

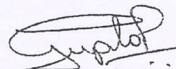
1. Certified that the society is formed with no profit motive and no commercial activities involved in its working.
2. Certified that the society would not engage in agitational activities to ventilate grievances.
3. Certified that the office bearers are not paid from the funds of the society.
4. Certified that the office bearer's signatures are genuine.

**DECLARATION**

We, the following persons, whose signatures are affixed here under have formed into an Academy named as "Ravindra Bharathi Educational Academy" at Narravari Street, Satyanarayanapuram, Vijayawada-11, A.P., under Societies Registration Act 35/2001.

S.No.	Name	Designation in the Academy	Signature
1.	Mr. V.Vamsi Krishna	Chairman	V Vamsi Krishna
2.	Mr. K.Rama Seshadri Rao	Vice-Chairman	
3.	Mr. V.Venkateswara Rao	Secretary & Correspondent	V. Venkateswara Rao
4.	Mrs. V.Santhi	Joint-Secretary	V - Santhi
5.	Mrs. V.Vijaya Lakshmi	Treasurer	V. Vijaya Lakshmi
6.	Mr. P. Venkata Rama Rao	Executive Member	P.V. Rama Rao
7.	Mrs. V.Kamala Kumari	Executive Member	V. Kamala Kumari

**WITNESSES**

S.No.	Name/Father's Name	Occupation	Address	Signature
1.	P.V.B.S.R GUPTA. S/O APPALANARASIMHULU	PRIVATE SERVICE	SITHARAMPURAM VIJAYAWADA	
2.	T. Sambhikrishna S/O Venkateswara Rao	Private Service	Dulgapalam Vijayawada	T. Sambhikrishna

Vijayawada-11

Date :

V. Venkateswara Rao  
Secretary & Correspondent

V. Vamsi Krishna  
Chairman

5. If any life member expires without nominating any person in his place, it shall be filled in by one of his/her family members by the Executive Council with 1/2 majority and the said person will become a life member but not the office bearer without any election.

**VI. Termination of Membership**

On resignation, insolvency, conviction by a court of law, subscription default, etc.

**VII. Functions of the General Body**

The General Body shall meet once in a year in the month of March to review the activities and to suggest the Executive Council in the matters of budget, elections, fee structure, changes in by-laws, etc.

**VIII. Meetings of the General Body**

1. **General Body meeting :** There shall be an annual meeting of the General body, an election meeting, and emergency meetings as may be required with prior communication as may be needed, with an agenda and quorum.
2. **Ordinary Meeting :** The Ordinary Meeting shall be convened by the Secretary with ten days prior notice for the commencement of the meeting, to be held at least once in a year.
3. **Election Meeting :** The Secretary shall convene an Election Meeting with fifteen days prior notice for the purpose of electing the Executive Council.
4. **Emergency Meeting :** An Emergency Meeting shall be convened by the Secretary with two days prior notice for the purpose of conducting such an Emergency Meeting.
5. **Requisition of the Meeting :** On requisition by three Executive Council Members and three General Body Members, specifying clearly in writing the purpose or reasons, Special Meeting shall be convened by the Secretary within fifteen days time reckoned from the day of receiving such requisition. If the Secretary fails to hold a special meeting, the Chairman shall conduct such requisitioned meeting.
6. **Communication for Meetings :** A proper communication for convening a meeting shall be sent by the Secretary or the Chairman, as the case may be, with details such as date, time, and venue, with an agenda to be taken up, to all the members under acknowledgement.
7. **Subject for inclusion in Agenda :** Any Member can send his subject for inclusion in the agenda to the Secretary at least five days before the commencement of the meeting.

*V. Venkateshwar M*

Secretary & Correspondent

*V. Vamsi Krishna*

Chairman

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6. **Communication for Meetings :** A proper communication for convening a meeting shall be sent by the Secretary or the Chairman, as the case may be, with details such as date, time, and venue, with an agenda to be taken up, to all the members under acknowledgement.
7. **Subject for inclusion in Agenda :** Any Member can send his subject for inclusion in the agenda to the Secretary at least five days before the commencement of the meeting.

*V. Venkatesan M*

Secretary & Correspondent

*V. Vamsi Krishna*

Chairman

8. **General Body** : The General Body shall consist of all the Executive Council Members and the Members who shall be admitted by the Executive Council from time to time.

9. **Transfer of Budget allotments** : The General Body has power to transfer in special cases the allotments of Budget from one head to another.

**IX. Quorum of the General Body**

Presence of 1/3<sup>rd</sup> of the General Body Members is necessary to fulfil the condition of the Quorum for the purpose of considering the meeting valid.

**X. Executive Council**

The Executive Council shall consist of seven members namely - Chairman, Vice-chairman, Secretary & Correspondent, Joint Secretary, Treasurer and two Executive Members.

**XI. Tenure of the Executive Council**

The Executive Council will be in office for five calendar years, with time to time elections as may be required on various reasons when not behaving in the interest of the Academy.

**XII. Termination of the Executive Council Member**

1. On Resignation
2. If any member fails to be a member of General Body.

**XIII. Functions and Powers of the Executive Council**

Implementing the decisions and policies of the General Body, making rules for the internal administration of the institutions, dealing property matters of the academy, staffing, construction, maintaining administrative records, sanctioning bills, making audit arrangements, funds raising and spending, etc.

**XIV. Meetings of the Executive Council**

1. The Executive Council shall at least meet twice a year or as may be required, on ordinary and emergency needs with an agenda and an in time communication with sufficient Quorum.
2. **Ordinary Meeting**: It shall meet at least twice a year or any time with three days prior notice given by the Secretary to convene the meeting.
3. **Emergency Meeting**: The Chairman or the Secretary may call an Emergency Meeting without any prior notice.

*V. Venkateshwar M*  
Secretary & Correspondent

*V. Vamsi Krishna*  
Chairman

4. **Proposals for inclusion in Agenda:** The Executive Council Members can send their proposals in writing at least twenty four hours before the commencement of the Meeting to the Secretary for including in the Agenda.
5. **Quorum:** The presence of four out of seven members in the Executive Council is necessary to meet the condition for a quorum 2/3<sup>rd</sup> and to consider the meeting valid.
6. **Requisition for the Executive Meeting:** If four members of the Executive Council wish a meeting, they can send their requisition to the Secretary three days in advance to convene such a meeting.

## XV. Powers of the Executive Council Officials

### i. Chairman

1. The chairman presides over the meetings of the General Body, the Executive Council, and other committees.
2. Calls for Emergency Meetings.
3. Casts an extra vote for taking decisions at the time of tie.
4. Supervises the activities of the Academy.

### ii. Vice-chairman

1. The Vice-chairman shall act as Chairman and exercise all the powers of the Chairman in the absence of the Chairman.
2. Performs the duties of a Chairman including presiding over the General Body, the Executive Council and other Committee Meetings when the post of a Chairman falls vacant for any unforeseen reason till the office of the Chairman is filled up in a regular process under By-Laws.

### iii. Secretary & Correspondent

1. The Secretary shall be the custodian of all records and properties of the Academy.
2. Convenes the meetings and keeps Minutes books.
3. As a chief executive, carries out all the policies and programmes of the Academy and other institutions.
4. Prepares agenda for various meetings.
5. Keeps public relations with Government Agencies/Departments, Educational Offices.
6. Administers endowment funds, grant-in-aids, etc., in the interest of the Academy.

*U. Venkatesan M*  
Secretary & Correspondent

*U. Vamsi Krishna*  
For Ravindra Bharathi Educational Academy  
Chairman

Chairman

7. Deals with legal matters, budgets, banking, disbursement of salaries, staffing, disciplinary actions, etc.
8. Controls, manages and supervises the administration of all the Institutions and Organisations established and managed by the Academy.
9. Delegates powers as per the exigencies.

**iv. Joint-Secretary**

1. The Joint Secretary shall assist the Secretary in all matters of the Academy, as may be required and delegated.
2. Acts as Secretary in the absence or in the state of indisposition of the Secretary.

**v. Treasurer**

1. The Treasurer shall be responsible for maintaining the accounts of the Academy.
2. Operates bank accounts of the Academy jointly with the Secretary of the Academy.
3. A joint signatory for all the loans borrowed by the Secretary of the Academy.
4. Performs all such activities as assigned by the Executive Council.
5. Prepares the Balance Sheet of the Institutions of the Academy to place before the Executive Council and the General Body by the secretary.
6. Prepares a Budget for all the Institutions of the Academy to submit to the Executive Council and the General Body for consideration and approval by the Secretary.

**XVI. No Confidence Motion**

1. Any Office Bearer of the Academy, viz., Chairman, Vice-Chairman, Secretary & Correspondent, Joint-Secretary, Treasurer and executive members of the Executive Council or all the above office bearers, shall be removed by the General Body with 2/3<sup>rd</sup> of the members on roll.
2. The successors shall be elected in the same General Body Meeting for the remaining period of the five years.
3. To move a 'No Confidence Motion', half of the Executive Council and 1/3<sup>rd</sup> of the General Body Members shall give in writing to the Chairman with fifteen days prior notice, which shall be circulated to all the Members.

*U. Venkatesan M*  
Secretary & Correspondent

*U. Vamsi Krishna*  
Chairman

**For Ravindra Bharathi Educational Academy**

*U. Vamsi Krishna*  
**Chairman.**

**XVII. Delegation of Powers**

1. Powers can be delegated by any office bearer to any other member of the Academy as and when occasion arises but such delegation shall be in writing and be valid for only a maximum period of one year. If any extension of period is needed it shall be given again in writing for only a maximum period of one year.
2. On the expiry of the stipulated time of the delegated power period, the powers shall revert back automatically to the original source of authority or the office bearer, who delegated the powers.

**XVIII. Funds**

1. The funds shall be utilized only for the attainment of the objectives of the Academy and no portion there of shall be misused by any of its member.
2. Main funds can be collected by contributions and donations from the members and the public and loans can be raised/borrowed from other sources.
3. Banking is carried out on the account of "Ravindra Bharathi Educational Academy" on a calendar year style, with audit provisions.

**XIX. Audit**

There will be a regular audit by an appointed auditor. The financial year of the society shall be from April to March.

**XX. Amendment**

No Amendment or alteration shall be made in the constitution of the Academy unless it is voted by 2/3<sup>rd</sup> of the members present in the meeting convened for that purpose and confirmed by 2/3<sup>rd</sup> of the members present at the second special meeting.

**XXI. General**

1. If the Chairman and the Vice-Chairman absent themselves to any meeting, the senior member of the respective Bodies shall preside over the meetings.
2. Any subject once disposed of shall not be reopened within six months. The Chairman or the Secretary can initiate to reopen a particular subject as a special case.

**XXII. Dissolution**

In the event of the dissolution of the Academy, the remaining assets of the Academy shall be transferred to any such other registered Institution with similar or nearer aims and objectives. If 3/5<sup>th</sup> majority of the members determine by the votes it could be wind up. In case the society decides to wind up its activities, then the properties and funds of the society, that will remain after full satisfaction of the liabilities of the society, will be transferred or paid to some other institution with similar aims and objectives.

*V. Venkatesan Ms*

Secretary & Correspondent

*V. Vamsi Krishna*

Chairman

*V. Vamsi Krishna*

**For Ravindra Bharathi Educational Academy**

Chairman.

## " CERTIFIED TO BE A CORRECT COPY "

We, certify that this is a true and correct copy of the Rules and Regulations of the By-Laws of the Society. "Ravindra Bharathi Educational Academy", Narravari Street, Satyanarayanapuram, Vijayawada-520 011, Andhra Pradesh, India.

S.No.	Name	Designation in the Academy	Signature
1.	Mr. V.Vamsi Krishna	Chairman	V Vamsi Krishna
2.	Mr. K.Rama Seshadri Rao	Vice-Chairman	[Signature]
3.	Mr. V.Venkateswara Rao	Secretary & Correspondent	V. Venkateswara Rao
4.	Mrs. V.Santhi	Joint-Secretary	V. Santhi
5.	Mrs. V.Vijaya Lakshmi	Treasurer	V. Vijaya Lakshmi
6.	Mr. P. Venkata Rama Rao	Executive Member	P. V. Rama Rao
7.	Mrs. V.Kamala Kumari	Executive Member	V. Kamala Kumari

## WITNESSES

S.No.	Name/Father's Name	Occupation	Address	Signature
1.	P. V. B. S. R. GUPTA. S/O APPALA NARASIMHULU	PRIVATE SERVICE	SITHARAMPURAM VIJAYAWADA	[Signature]
2.	T. Sambasivaiah S/O HUKKALAKURU	private service	Durgapalem Vijayawa	T. Sambasivaiah

Vijayawada-11

Date :

For Ravindra Bharathi Educational Academy

Chairman

V. Venkateswara Rao  
Secretary & CorrespondentV Vamsi Krishna  
Chairman